

**Proceedings of the Director of Public Instruction, Thiruvananthapuram**

Sub: General Education – File Adalath – reg.

Read: Letter of even No. dated 19..12..2011

**Order No. O&M(1)37743/2011/DPI dated 23..12..2011**

The Director of Public Instruction has conducted review of the file disposal by various sections on 14..12..2011 and 23..12..2011 and the details of the total files and pending beyond 6 months as declared by the respective Section Clerks in the presence of Superintendents is appended below: The date for PR verification by the Director is also noted against each section.

Sl. No.	Name of Section	Total Files	Pending Files	Name of Clerk	PR Inspection Date
1	A1	485	28	Deepesh R Nair	02..02..2012
2	A2	275	25	Harikumar	02..02..2012
3	A3	521	71	Satheesh Kumar	02..02..2012
4	A4	182	10	Sujatha	02..02..2012
5	B1	358	2	Ganga Rani. G	02..02..2012
6	B2	415	36	Sugathan	02..02..2012
7	D1	287	18	Sreekumar. N	02..02..2012
8	D2	247	22	Moly	02..02..2012
9	D3	205	17	Jose	02..02..2012
10	D4	213	30	Bindhu Raj	02..02..2012
11	D5	205	30	Vinodhan	02..02..2012
12	D6	186	10	Sen	02..02..2012
13	G	236	61	Anitha Kumari	02..02..2012
14	G2	247	85	Jayaraj	02..02..2012
15	G3	330	86	Radhakrishnan. G	02..02..2012

<b>Sl. No.</b>	<b>Name of Section</b>	<b>Total Files</b>	<b>Pending Files</b>	<b>Name of Clerk</b>	<b>PR Inspection Date</b>
16	G4	446	26	Santhosh Kumar. T	02..02..2012
17	V1	160	113	Premlal.J	02..02..2012
18	V2	350	78	Harisuthan Pillai. K	02..02..2012
19	V3	295	175	Biju Varghese	02..02..2012
20	V4	182	139	Mohan Nair. R	02..02..2012
21	BG1			Christopher	02..02..2012
22	BG2	84	68	Anirudhan	31..01..2012
23	BG3	65	34	M.Madhusoodanan	02..02..2012
24	C1	417	4	Geetha Kumari	03..02..2012
25	C2	472	21	Sreelekha	03..02..2012
26	C3	421	24	Venukumar	03..02..2012
27	C4	342	0	Nisa	03..02..2012
28	C5	156	11	Surendran	03..02..2012
29	EC1	364	53	Anilkumar	04..02..2012
30	EC2	91	31	P. Bindu	04..02..2012
31	EC3	120	29	Mohanan	04..02..2012
32	EC4	82	31	C.S.Mini	04..02..2012
33	EC5	222	70	Jayakumaran Nair	04..02..2012
34	ET1	257	144	Vijayan	06..02..2012
35	ET2	92	36	Mini Noor	06..02..2012
36	ET3	145	70	Rose Marry	06..02..2012
37	ET4	476	139	Anil Kumar	06..02..2012 (Special adalath on 07..02..2012 with DDE staff)

<b>Sl. No.</b>	<b>Name of Section</b>	<b>Total Files</b>	<b>Pending Files</b>	<b>Name of Clerk</b>	<b>PR Inspection Date</b>
38	EM1	128	43	Abhaya	08..02..2012
39	EM2	165	44	Rajani	08..02..2012
40	EM3	36	9	Sivakumar	08..02..2012
41	EM4	137	58	Udhayabhanu	08..02..2012
42	EM5	67	31	Sunil. K	08..02..2012
43	F1	157	58	Arooja	09..02..2012
44	F2	142	43	Sujeesh	09..02..2012
45	F3	233	176	Sarala. S	09..02..2012
46	F4	192	35	Beena	09..02..2012
47	F5	110	46	Nirmala	09..02..2012
48	H1	492	70	Anitha	10..02..2012
49	H2	263	66	M.K.Biju	10..02..2012
50	H3	194	26	Suregha	10..02..2012
51	H4	358	37	Lakshmi	10..02..2012
52	K1		Cash	K. Sudhakaran	
53	K2		Pay Bill	Manoj	
54	K3	70	7	Anuraj	09..02..2012
55	K4	6	2	Kosala	09..02..2012
56	K5	3	0	Jayasree	09..02..2012
57	K6	6	0	Madhusoodhanan Nair	09..02..2012
58	K7	72	30	Ramachandran	09..02..2012
59	J1	Reconciliation Tvm, Kollam		A.P. Padmakumar	
60	J2	Reconciliation Alp, Ktm, Pkd		Vacant	

Sl. No.	Name of Section	Total Files	Pending Files	Name of Clerk	PR Inspection Date
61	J3	Reconciliation Ekm, Kkd, Wyd		Vijayakumar	
62	J4	Reconciliation Mlpm, Knr, Kgd		Sebastian	
63	J5	Reconciliation Pta, Idky, Tcr		Vacant	
64	KST & NTS (HC1)	PR will be maintained from 2012		Priya	03..01..2012
65	KST & NTS (HC2)			Binu	03..01..2012
66	L1	200	20	Sindhu	13..02..2012
67	L2	220	47	Nandhakishore	13..02..2012
68	L3	0	0	Rajesh	13..02..2012
69	L4	267	19	Leela	13..02..2012
70	M1			Babu	03..01..2012
71	M2			Hamsa	03..01..2012
72	M3	108	39	Bineetha	13..02..2012
73	M4			Manoj	03..01..2012
74	M5	121	58	Deepa	13..02..2012
75	N&W (N1)	106	19	Lekha	14..02..2012
76	N&W (N2)			Satheesh	14..02..2012
77	N&W (N3)			Absent	03..01..2012
78	N&W (W1)			Saraswathy	03..01..2012
79	N&W (W2)	113	69	Reeja	14..02..2012
80	N&W (W3)	228	158	Jayakrishnan	14..02..2012
81	NEP1			Rahumathulla	14..02..2012

<b>Sl. No.</b>	<b>Name of Section</b>	<b>Total Files</b>	<b>Pending Files</b>	<b>Name of Clerk</b>	<b>PR Inspection Date</b>
82	NEP2	47	30	George Paul	14..02..2012
83	NEP3	164	145	Santhosh	14..02..2012
84	NM1	112	16	Sudheer	15..02..2012
85	NM2	230	90	Saradha	15..02..2012
86	NM3	40	17	Shibu	15..02..2012
87	NM4	197	124	Irshad	15..02..2012
88	NM5	202	70	Indhu	15..02..2012
89	NM6	77	43	Sreedevi	15..02..2012
90	NM7	277	110	Smitha	15..02..2012
91	R1	10	0	Aneesa	15..02..2012
92	R2	50	32	Renuka	15..02..2012
93	R3	97	52	Latheef	15..02..2012
94	R4	130	67	Vipin Kumar	15..02..2012
95	R5	95	53	Lenin	15..02..2012
96	R6	170	149	Ignatius	15..02..2012
97	PF(GI)1	67	17	Jayamala	16..02..2012
98	PF(GI)2	53	1	Aju. R.B	16..02..2012
99	PF(GI)3	31	16	Shylaja	16..02..2012
100	Y1	Absent		Ashokan	16..02..2012
101	Y2	25	17	Giri	16..02..2012
102	QIP1	105	3	Sunil Dutt	16..02..2012
103	QIP2	Absent		Anil	16..02..2012
104	NS1	168	36	Kripakaran	16..02..2012
105	NS2	183	31	Lekha	16..02..2012
106	NS3	273	94	Rosewish	16..02..2012

Sl. No.	Name of Section	Total Files	Pending Files	Name of Clerk	PR Inspection Date
107	NS4	215	34	Joykutty	16..02..2012
108	S1	26	0	Manjusha	16..02..2012
109	S2	30	1	Biju	16..02..2012
110	S3a	16	1	Bipin	16..02..2012
111	S3b	49	2	Rojo John	16..02..2012
112	S4	21	7	Jesna	16..02..2012
113	P1	266	192	Saseendran	17..02..2012
114	P2	181	131	Rajesh B Nair	17..02..2012
115	P3	153	35	Shyalajakuamari	17..02..2012
116	P4	255	210	Jayakumar M.S	17..02..2012
117	P5	186	151	Loveji	17..02..2012
118	P6	198	171	Sarala	17..02..2012
119	RA1	143	81	Biju Varghese	16..02..2012
120	RA2	124	38	Ajaya Kumar	16..02..2012
121	RA3	226	57	Anil Kumar	16..02..2012
122	RA4	166	110	Vincy Sukumaran	16..02..2012
123	PL1	38	2	Bahulayan	16..02..2012
124	PL2	33	4	Janakamma	16..02..2012
125	PL3	29	7	Radhakrishnan	16..02..2012
126	PL4	46	8	Sivachanndran	16..02..2012
127	SY1			Nirmala Jain	
128	SY2			Saritha Rani	
129	SY3			Sushamma G Nair	
130	Tapal1	OP, Fax, Security,		Santhakumari	

Sl. No.	Name of Section	Total Files	Pending Files	Name of Clerk	PR Inspection Date
131	Tapal2	Govt. Letter		Sunantha	
132	Tapal3	Right to Information, DO Letters		Ajith	
133	Tapal4	Registration		Ajith	
134	Tapal5	Ordinary Tapal		Raju	
135	Vidhyarangam			Shiju	
136	SP1			Vacant since April 2011	03..01..2012
137	SP2	10	0	Saji	17..02..2012
138	T1	13	8	Aji	17..02..2012
139	T2	80	50	Bindu. P	17..02..2012
140	Sports1	38	0	Ajeeb	17..02..2012
141	Sports2	21	0	Vipin	17..02..2012
142	Work Experience			Sunoj	

It is directed to all sections clerks, section heads and unit officers to ensure all the entries made in the PRs and Running note are in order. They have to ensure the inspection of PRs as per the calendar of inspection and make comments in the running note before the next inspection by the DPI as mentioned above.

  
 Director of Public Instruction

To

All Persons

Copy to C.A to Director of Public Instruction and Stock File