

Office of the Directorate of General Education ,
Thiruvananthapuram, Dated:24/11/2021

TENDER NOTICE

Quotation No SP1 /11759 /2021/ DGE dated 24/11/2021

Sealed competitive quotations are invited for the supply of the following cartridges of HP, Toshiba & Sharp printers for the office use of Directorate of General Education on rate contract basis for a period of one Year.

SCHEDULE OF ITEMS

SI No.	Cartridge Type	Supporting Printer Type	No.of units
1.	T2309	Toshiba E-studio 2309A	30
2.	T2507	Toshiba E-studio 2507A	30
3.	Sharp 237 AT	Sharp AR-6020 N/NV	20
4.	sharp 315 AT	Sharp MXM 265 N	5
5.	Sharp 235 AT	Sharp AR-6020 N/NV	10
6.	HP 88 A	Laser jet M1136 MFP	100
7.	335S	HP Laser jet MFP M440 NDA	10

Superscription

Date and time for receipt of quotation	- 1/12/2021, 5 pm
Final date and time for receipt of quotations	- 7/12/2021 , 5 pm
Date and Time for opening quotations	- 8/12/2021 , 11 am
Date up to which the rates are to remain firm for acceptance	- 15/ 12/2021, 5.00 pm
Designation and address of officer to whom the quotations is to be addressed .	- Director Of General Education, Thiruvananthapuram
Tender value	- 6,05,000/-
Tender fee	- 1770/- (1500+18% GST)
EMD	- 6050/- (1%of the total cost of tendered articles)

Superscription : Cartridges of HP,Toshiba,Sharp printers for the office use of Directorate of General Education.

Sealed competitive quotations for the supply of the above materials (**partially or fully**) should be reached within the time limit mentioned above.Quotations may be for the entire or part supplies .Genuine original Cartridges will only be accepted. No representation for enhancement of prices once accepted will be considered.Any quotations received after the stipulated time will not be accepted.The maximum period for delivery of the articles is 3 days w.e.f 5 pm of the date of supply order.Any attempt on the part of any firm or their agents to influence the officers concerned in their favor by personal canvassing will disqualify the quotation .Quotations not stipulating the period of firmness and with price variation

clause and /or subject to prior sale condition are liable to be rejected. Withdrawal from quotation after it is accepted or failure to supply within the specified time or according to specification will entail cancellation of the order and purchases being made at the expenses from elsewhere, any loss incurred thereby being payable by the defaulting party .EMD should be submitted as Demand Draft. Agreement should be executed in stamp paper worth Rs 200/- before supply.

If there is any failure to supply the materials within stipulated time ,the supply order will be cancelled. The price quoted should be inclusive of all taxes,,cess etc. **The quotations is valid for one year from the date of first purchase order and hence the rate quoted is valid for the same period** .Payment will be only after satisfactory delivery and the supplies are actually verified and taken to stock. **Separate Supply Order will be given as and when the items are required.**

Director of of General Education

Office Notice Board
Official website