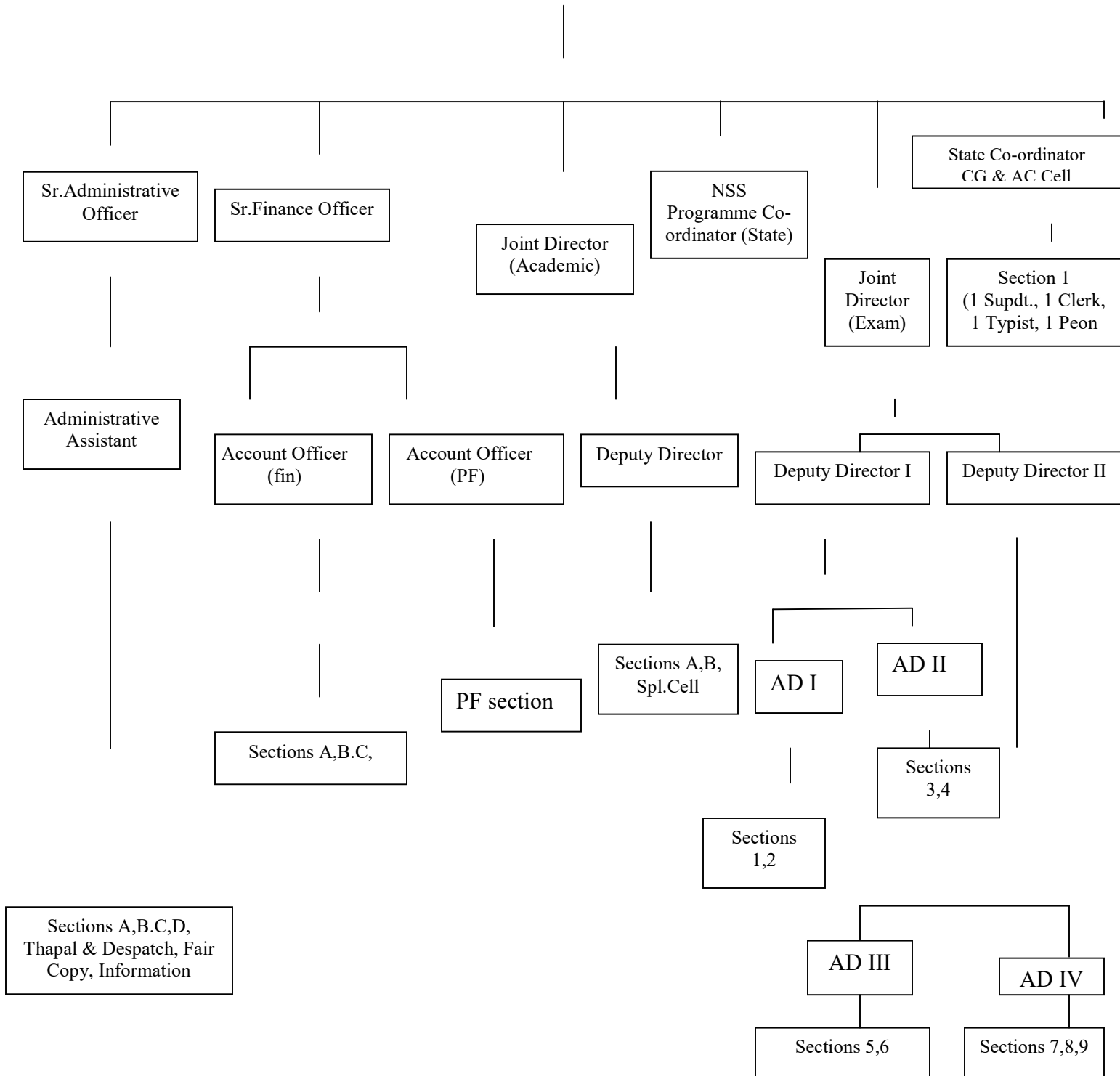


## ORGANISATION CHART

### DIRECTORATE

**DIRECTOR**



### RDD OFFICES (7 Nos)

Thiruvananthapuram – Thiruvananthapuram, Kollam,

Chengannoor	- Pathanamthitta, Alappuzha
Kottayam	- Kottayam, Idukki
Ernakulam	- Ernakulam, Thrissur
Malappuram	- Malappuram, Palakkad
Kozhikode	- Kozhikode, Wayanad
Kannur	- Kannur, Kasargode

### **Regional Deputy Director**



### **Accounts Officer**



### **Junior Superintendent**



### **Section**

## **Distribution of Work**

### **Administration**

#### **I. Administration A section - Unit Officer-Superintendent-Controlling Officer-Senior Administrative Officer**

##### **A) Ad A1**

1. Establishment matters of ministerial staff
2. Internal transfer and postings
- 3 PSC posting and vacancy reporting
4. Preparation of Seniority List
5. RTI (Right to Information) ,
6. Sending proposals to Government, Correspondence with Regional Deputy Director Office
7. Vigilance case against ministerial staffs
8. NSS Programme co-ordinator appointment, ICT cell member appointment
9. Other Miscellaneous work

##### **B) Ad A2 seat –**

1. Service book maintenance
2. Official language-reg
3. Increment, Surrender of Earned leave, Leave sanction

4. Training to staff
5. Regularization, Probation declaration of Ministerial staff
6. GPF admission of ministerial staff, daily wages related work, NOC for exams, Pay fixation

#### Ad A3

1. Salary Bills of Permanent staffs, Temporary and spark related work

#### Ad A4 –

1. Bill preparation and remittance of contingent bills of the whole office
2. Issue of salary and employment certificate
3. Remittance of all other office expenses
4. Salary disbursement of daily wage/employment employees

#### Ad A5 seat

1. Administration Store
2. Vehicle Purchase
3. Vehicle Insurance
4. Vehicle Repair
5. Appointment of Drivers
6. Reimbursement of expenses
7. Pension Contribution, PF contribution of various university staff, News paper bills etc

#### Ad A6 –

1. Deputation, inter departmental transfer
2. Appointment under compassionate employment scheme
- 3 Bill book
- 4 Appointment under compassionate employment scheme

Administration B & C section handles establishment matters of all Government Higher secondary School Teachers, that include posting, transfer, preparation of seniority list, convening DPC granting promotion Medical reimbursement verification of CR, Regularization probation declaration, leave sanction etc

## II. **Ad B section - Unit Officer-Superintendent-Controlling Officer-Senior Administrative Officer**

AdB1 seat – Establishment matters of HSST/HSST (Jr) Geography

a)

Probation declaration of Principals, Charge allowance to principal in full additional charge of Principal to HSST, complaints and disciplinary action against Principals, transfer of Principals and deputation of Principals.

b) Ad B2

Establishment matters of HSST/HSST (Jr) Mathematics  
vacancy reporting, SC/ST details regarding HSST (Jrs) and HSSTs,  
Promotions of HSA/ UPSA/ LPSA to HSST/HSST (jr) (general work)

c) Ad B3 seat

Establishment matters of HSST/HSST (Jrs) in Commerce SC/ST details  
regarding HSST (Jrs) and HSSTs,

d) Ad B4 seat

Establishment matters of HSST/HSST (Jrs) in English

e) Ad B5 seat Section clerk –.

Establishment matters of HSST/HSST (Jrs) in Chemistry

f) Ad B6

Establishment matters of HSST/HSST (Jrs) Physics

g) Ad B

Medical Reimbursement,

**III. Administration C Section Unit Officer-Superintendent-Controlling Officer-Senior Administrative Officer**

a) Ad C1 – section clerk –

Establishment matters of HSST/HSST (Jrs) Hindi, Tamil, Urdu, Arabic  
& Geology

b) Ad C2 – Section Clerk –

Establishment matters of HSST/HSST (Jrs) Botany, Home Science,  
Kannada, Philosophy, Psychology, Sociology, Islamic History, Music,  
Electronics

c) Ad C3 – Section Clerk –

Establishment matters of HSST/HSST (Jrs) History, Political Science,  
Gandhian studies, Social Work & general work of Junior to senior  
promotion

d) Ad C4 Section –section clerk

Establishment matters of HSST/HSST (Jrs) Economics, Statistics, Russian,

e) Ad C5 section –clerk –

Establishment matters of HSST/HSST (Jrs) Malayalam, Sanskrit,  
Anthropology, Journalism

f) Ad C6 section –clerk –

Establishment matters of HSST/HSST (Jrs) Zoology, Computer Science,  
Works related to General transfer

**IV. Administration D section – Unit Officer-Superintendent-Controlling Officer-Senior Administrative Officer**

Administration D section handles establishment matters of all Government  
Higher secondary School Principals and Lab assistant that include posting,  
transfer, preparation of seniority list, convening DPC granting promotion

Medical reimbursement verification of CR, Regularization probation declaration, leave sanction etc

V. Ad D1-

Establishment matters of Principals, NOC to principals, Seniority list of HSSTs and HMs for promotion to the post of Principal.

Ad D2-

Probation declaration of Principals,  
Charge allowance to principal in full additional charge of Principal to HSST,  
complaints and disciplinary action against Principals,  
transfer of Principals and deputation of Principals.

Ad D3-

Establishment matters of of Lab Assistant TVM to EKM

Ad D4 –

Establishment matters of of Lab Assistant TSR to KSD

Ad D5

Medical Reimbursement and RTI (ASPIO)

InFO SECTION

1 RTI (ASPIO)

2 . LA Interpellations coordination

3 monthly business statement preparation

VI. **Academic A Section – UnitOfficer-Superintendent-Controlling Officer-Joint Director Acdademic**

a) Acd A1

1. The above works related to the districts Malappuram& Kannur

b) Acd A2

1. The above works related to the districts Wayanad & Palakkad

c) Acd A3-

1. The above works related to the district Alappuzha & Pathanamthitta

d) Acd A4

1. The above works related to the district Malappuram

VII. **Academic B Section – UnitOfficer-Superintendent-Controlling Officer-Joint Director Acdademic**

VIII.

1. Acd B1-

The above works related to the districts Kozhikode & Idukki

- a) Acd B2 – The above works related to the district Thrissur
- b) Acd B3- The above works related to the districts Thiruvananthapuram and Kollam
- c) Acd B4 –The above works related to the districts Kannur Kottayam

**IX. Academic C Section – Unit Officer-Superintendent-Controlling Officer-Joint Director Academic**

**X. Acd C1 Section**

Special Rule & amendments (Aided/Govt.) Guest Salary, Govt. Nominee in Selection Committee, General Circulars General issued related to HSS, (State Award, National Award, ICT Award) Teacher's Award Appeal in study tour Model Residential school & related matters, Physical education, shifting of building of HSS Centre of Excellence.

Acd C2 section –

Right to Information (general), LA question (general), Second language issued, Unaided school regularization, New unaided school sanctioning, Dispute of managers in Aided school, Appointment of managers.

**a) Acd C3- Section-**

Post creation, Sanctioning new schools & Batches, related matters, Remaining of HSS, Subject combination change, Special school, RI Act, land acquiring of HSS.

**b) Acd C4 –**

c) SET related matters, PTA fund related matters, matters related to Kerala State Child Right Commission, Duty leave of teachers, matters related to Hindi Pracharashabha, Miscellaneous subjects related to Academic department, RI Act.

**XI. Academic Special Cell – Unit Officer-Superintendent-Controlling Officer-Joint Director Academic**

**XII.**

**a) Special Cell (1)**

Equivalence certificate, Papers relating to Printing and distribution of text books, curriculum & Syllabus, Distribution of merit – cum-means scholarship. LA Interpellations, Papers related to COBSE, Single window Admission, Papers related to SCERT, other scholarships & grants

**b) Special Cell (2) –**

c) Training programme under enhancement of Academic Programme, Continuous Evaluation, Monitoring Term Examination & Model Examination

**d) Special Cell (3) –**

School transfer, Youth festival, Science Fair, Miscellaneous papers,

**Finance Wing**

**XIII. Finance A Section –Superintendent –**

Finance A section handles works related to GAIN PF,- Preparation of PF-Credit cards of 673 Aided Higher Secondary Schools from – 2006-07 to 2015-16

- a) A1, A2, A3, A4, A5 seats -

**XIV. Finance B section – Unit Officer-Superintendent-Controlling Officer-Senior Finance Officer**

4 clerk

Pensionary benefit

Reconciliation

Audit

**XV. Career Guidance & Adolescent Counseling Unit Officer-Superintendent-Controlling Officer-State Coordinator**

**XVI.**

Superintendent –

Clerk-

All works related to Career Guidance & Adolescent Counseling

**XVII. Finance C Section**

Section Superintendent –

- a) Finance C1 section –Preparation of budget (Non-plan)

1. Allotment of funds to schools, Regional Officers and Directorate

2. Preparation of economic review

3. Fixation of grant

4. Request of additional/Re-appropriation of fund-All non plan Heads

5. Regularization of Excess/savings expenditure

6. Preparing reply of the subject committee notes.

7. Preparation of notes for Governor's address

8. General correspondence on budget, allotment, excess over exp. etc

9. Surrender of savings (All heads of account)

10. Preparation revenue budget

11. Medical reimbursement of Government and aided school teaching and non-teaching staff

12. Preparation of SDG

- b) Finance C2- seat –

- c) GPF-NRA/TA of the Government Higher Secondary School Teachers and Principals

1. House building advances and issuing allotment

- d) Finance C4 –Preparation of Plan Budget
1. Preparation of notes for budget speech
  2. Treasury authorization to the schools
  3. All correspondence in PD account of the schools
  4. Miscellaneous work in finance
  5. Implementation of plan schemes
  6. Refund of fund of excess remittance
  7. Works related to LAC-ADS
  8. Overall monitoring of plan scheme implementations
  9. Preparation of monthly progress report in respect of plan schemes
  10. Maintenance of allotment registers for plan expenditure
  11. General correspondence on implementation of plan schemes
  12. NABARD Schemes

### **XVIII. PF Section**

Works related to NRA TA, TA-Conversion, PF-Closure, Admission, Budget General matters

- a) PF1. Seat  
The above works of Kollam, Thrissur, Idukki districts
- b) PF 2- Seat  
The above works of Thiruvananthapuram, Ernakulam districts
- c) PF 3- Seat  
The above works of Kottayam, Malappuram, Wayanad districts
- d) PF 4- Seat  
The above works of Kozhikode, Pathanamthitta, Kasargod districts
- e) PF 5 Seat –  
The above works of Palakkad, Kannur, Alappuzha districts



## **SPECIAL RULES AND AMENDMENTS**

Government had framed Special Rules for the appointment of Higher Secondary School Teachers and non-teaching staff in Government Sector on 16-04-2001 and in Aided Sector on 09-11-2001. Special Rules for Government sector comprises of two different services, viz, Kerala Higher Secondary Education State Service and Kerala Higher Secondary Education Subordinate Service. Special Rules for Aided Sector is formulated as Chapter XXXII of Kerala Education Rules 1959 by name Kerala Education (Amendment) Rules, 2001. Details of these Rules and amendment are as shown below.

Sl. No.	Govt.Order/ Circular No.	Date	Page No.	Sl. No.	Govt.Order/ Circular No.	Date	Page No.
I	<b>Kerala Higher Secondary Education State Service.</b>			(ii)	G.O.(P) No. 36/2005/G1.Edn.	Dtd. 04.02.2005	778
(i)	G.O.(P) No. 144/2001/G1.Edn.	Dtd. 16.04.2001	764	III.	<b>Kerala Education (Amendment) Rules</b>		
(ii)	G.O.(P) No. 37/2005/G1.Edn.	Dtd. 04.02.2005	770	(i)	G.O.(P) No. 331/2001/G1.Edn.	Dtd. 09.11.2001	779
(ii)	G.O.(P) No. 92/2009/G1.Edn.	Dtd. 27.03.2009	771	(ii)	G.O.(P) No. 38/2005/G1.Edn.	Dtd. 04.02.2005	786
II.	<b>Kerala Higher Secondary Education Subordinate Service.</b>			(iii)	G.O.(MS)No. 196/05/G1.Edn.	Dtd. 25.06.2005	788
(i)	G.O.(P) No. 144/2001/G1.Edn.	Dtd. 16.04.2001	772	(iv)	G.O.(P) No. 240/2005/G1.Edn.	Dtd. 23.07.2005	787
				(v)	G.O.(P) No. 93/2009/G1.Edn.	Dtd. 27.03.2009	787

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## **GOVERNMENT OF KERALA**

### **GENERAL EDUCATION (SPECIAL CELL) DEPARTMENT**

### **NOTIFICATION**

G.O.(P) No.144/2001/G1.Edn.

Dated, Thiruvananthapuram, 16-04-2001

S.R.O. No. 410/2001- In Exercise of the powers conferred by sub-section (1) of section 2 of the Kerala Public Services Act, 1968 (19 of 1968), and in supersession of all the rules and orders on the subject the Government of Kerala hereby make the following Special Rules for the Kerala Higher Secondary Education State Service, namely:-

### **RULES**

**Short title and Commencement** - (1) These rules may be called the Kerala Higher Secondary Education State Service Rules, 2001. (2) They shall come into force at once.

**Constitution** - The service shall consist of the following categories, namely -

Category 1 - Principal, Higher Secondary School

Category 2 - Higher Secondary School Teacher in

- |                               |      |                       |
|-------------------------------|------|-----------------------|
| ) English                     | (2)  | Communicative English |
| ) Malayalam                   | (4)  | Hindi                 |
| ) Arabic                      | (6)  | Urdu                  |
| ) Tamil                       | (8)  | Kannada               |
| ) Sanskrit                    | (10) | German                |
| ) Syriac                      | (12) | French                |
| ) Latin                       | (14) | Russian               |
| ) Mathematics                 | (16) | Physics               |
| ) Chemistry                   | (18) | Botany                |
| ) Zoology                     | (20) | Geography             |
| ) Political Science           | (22) | History               |
| ) Islamic History and Culture | (24) | Economics             |

- (25) Philosophy
- (27) Commerce
- (29) Social work
- (31) Home Science
- (33) Statistics
- (35) Gandhian Studies
- (37) Computer Science
- (39) Electronics

- (26) Psychology
- (28) Sociology
- (30) Anthropology
- (32) Geology
- (34) Music
- (36) Journalism
- (38) Computer Application

**Explanation:-** Higher Secondary School Teacher means full time post of Higher Secondary School Teacher.

**3. Appointment** - Appointment to the categories shall be made as follows:

Sl.No.	Category	Method of Appointment
1	2	3
1	Principal	1. By Promotion from Category 2; and 2. By transfer from qualified Head masters of High Schools in the Kerala General Education Services.

**Note:-** The posts shall be filled up by the methods specified in item (1) and (2) above in the ratio 2:1. If qualified candidates are not available for appointment to a vacancy by any one of the methods specified above, such vacancies shall be filled up by the other method.

- 2 Higher Secondary School Teacher**
- (I) By transfer from Higher Secondary School Teacher (Junior) in the subject concerned.
  - (II) In the absence of qualified hands under clause (I) above, the vacancies shall be apportioned in the ratio of 1:3 between appointment by transfer and direct recruitment as detailed below:-
    - (1) a. By transfer from High School Assistants included in the General Education subordinate Service who possess the requisite qualification in the subject concerned.
    - b. In the absence of qualified persons under item (a) above, by transfer from qualified Upper Primary School Assistants/Lower Primary School Assistants included in the General Education Subordinate Service who possess the requisite qualification in the subject concerned.
  - (2) By direct recruitment.

**Notes:**

- 1. When qualified persons are not available to fill up the vacancies set apart for appointment by transfer under item II(1), such vacancies shall also be allotted for direct recruitment.
- 2. Appointments under item (I) above shall be made from select lists of qualified persons prepared on the basis of merit and ability.
- 3. Direct recruitment under item II (2) shall be made on statewide basis by the Kerala Public Service Commission.
- 4. **Appointing Authority** - The appointing authority in respect of the Category (1) shall be the Government and in respect of the category (2) shall be the Director of Higher Secondary Education.
- 5. **Qualifications** - No person shall be eligible for appointment to the category mentioned in column (2) in the table below under methods specified in column (3) unless he possesses the qualification prescribed in the corresponding entry in column (4) thereof.

**TABLE**

Sl. No.	Category	Method of Appointment	Qualifications
1	2	3	4
1.	Principal	By promotion	(i) Master's Degree with not less than 50% marks from any of the Universities in Kerala or a qualification recognised as equivalent thereto by any University in Kerala. (ii) B.Ed. Degree from any of the Universities in Kerala or a qualification recognised as equivalent thereto by any University in Kerala. (ii) Minimum approved teaching experience of 12 years.



Note: - Preference shall be given based on the teaching experience at Higher Secondary level.

2. By transfer
- (i) Master's Degree with not less than 50% marks from any of the Universities in Kerala or a qualification recognised as equivalent thereto by any University in Kerala.
  - (ii) B.Ed Degree from any of the Universities in Kerala or a qualification recognised as equivalent thereto by a University in Kerala.
  - (iii) Minimum approved teaching experience of 12 years at Higher Secondary/High School level;

2. Higher Secondary Teacher recruitment in:-
- (1) English
  - (2) Communicative English
  - (3) Malayalam
  - (4) Hindi
  - (5) Arabic
  - (6) Urdu
  - (7) Tamil
  - (8) Kannada
  - (9) Sanskrit
- (i) Master's Degree in the concerned subject with not less than 50% marks from any of the Universities in Kerala or a qualification recognised as equivalent thereto in the respective subject by any University in Kerala.
  - (ii) 1. B.Ed, in the concerned subject acquired after a regular course of study from any of the Universities in Kerala or a qualification recognised, as equivalent thereto by a University in Kerala.
  2. In the absence of persons with B.Ed. degree in the concerned subject, B.Ed. degree acquired in the concerned Faculty as specified in the Acts and Statutes of any of the Universities in Kerala.
  3. In the absence of persons with B.Ed Degree as specified in items (1) and (2) above, persons with B.Ed Degree in any subject acquired after a regular course of study from any of the Universities in Kerala or a qualification recognised as equivalent thereto by any of the University in Kerala.
  - (iii) Must have passed the State Eligibility Test for the post of Higher Secondary School Teacher conducted by Government of Kerala or by the agency authorised by the State Government.

Note: 1. In the absence of B.Ed. Degree holders, candidates having Master's Degree and who have passed State Eligibility Test will be considered. Preference will be given to Ph.D Degree or M.Phil or qualified at Junior Research Fellowship/ National Eligibility Test. The teachers appointed under this provision will have to acquire B.Ed. Degree at their own expense within 5 years from the date of entry in service.

2. For selection of Category 2(2) Communicative English, preference will be given to those who have acquired Post Graduate Diploma (not below 'B' Grade) in Teaching of English from Central Institute of English and Foreign Languages or M.Phil in English Language Teaching from a recognised University. Higher Secondary School Teacher in English and Communicative English must be capable of handling both the Subjects.

3. Those who have passed Language Teachers Training Course are exempted from acquiring B.Ed qualification.

4. Persons who have acquired M.Ed. in the subject concerned recognised by any University in Kerala are exempted from B.Ed qualification.

10. German By transfer
  11. Syriac and by
  12. French direct
  13. Latin recruitment
  14. Russian
- (i) Master's Degree in the concerned subject with not less than 50% marks from any of the Universities in Kerala or a qualification recognised as equivalent thereto in the respective subject by any University in Kerala.
  - (ii) 1. B.Ed. in the concerned subject acquired after a regular course of study from any of the Universities in Kerala or a qualification recognised as equivalent thereto by any University in Kerala.
  2. In the absence of persons with B.Ed Degree in the concerned subject, B.Ed Degree acquired in the concerned Faculty as specified in the Acts and Statutes of any of the Universities in Kerala.
  3. In the absence of persons with B.Ed Degree as specified in items (1) and (2) above, persons with B Ed Degree in any subject acquired after a regular course of study from any of the Universities in Kerala or a qualification recognised as equivalent thereto by any of the Universities in Kerala.

- (iii) Must have passed the State Eligibility Test, for the post of Higher Secondary School Teacher conducted by Government of Kerala or by the agency authorised by the State Government.

Note:-1. In the absence of B.Ed degree holders, candidates having Master's Degree and who have passed State Eligibility Test will be considered. Preference will be given to Ph.D Degree or M.Phil Degree or qualified at Junior Research Fellowship/ National Eligibility Test. The teachers appointed under this provision will have to acquire B.Ed Degree at their own expense within 5 years from the date of entry in Service.

2. Persons who have acquired M.Ed in the subject concerned recognised by any University in Kerala are exempted from B.Ed qualification.

15. Mathematics By transfer  
16. Physics and by  
17. Chemistry direct  
18. Botany recruitment  
19. Zoology  
20. Geography

- (i) Master's Degree in the concerned subject with not less than 50% marks from any of the Universities in Kerala or a qualification recognised as equivalent thereto in the respective subject by a University in Kerala
- (ii) 1. B.Ed in the concerned subject acquired after a regular course of study from any of the Universities in Kerala or a qualification recognised as equivalent thereto by a University in Kerala.
2. In the absence of persons with B.Ed Degree in the concerned subject, B.Ed Degree acquired in the concerned Faculty as specified in the Acts and Statutes of any of the Universities in Kerala.
3. In the absence of persons with B.Ed Degree as specified in items (1) and (2) above, persons with B.Ed Degree in any subject acquired after a regular course of study from any of the Universities in Kerala or a qualification recognised as equivalent thereto by any of the Universities in Kerala.

OR

M.Sc Ed in the concerned subject with not less than 50% marks from any of the Regional Institute of Education sponsored by National Council for Education Research and Training (NCERT).

- (iii) Must have passed the State Eligibility Test for the post of Higher Secondary School Teacher conducted by Government of Kerala or by the agency authorised by the State Government.

Note:-1. Persons who have acquired M.Ed. in the subject concerned recognised by any University in Kerala are exempted from B.Ed. qualification.

21. Political By transfer  
22. Science and by  
23. History direct  
24. Islamic recruitment  
25. History and  
26. Culture  
27. Economics  
28. Philosophy  
29. Psychology  
30. Commerce

- (i) Master's Degree in the concerned subject with not less than 50% marks from any of the Universities in Kerala or a qualification recognised as equivalent thereto in the respective subject by a University in Kerala.
- (ii) 1. B.Ed in the concerned subject acquired after a regular course of study from any of the Universities in Kerala or a qualification recognised as equivalent thereto by a University in Kerala.
2. In the absence of persons with B.Ed Degree in the concerned subject, B.Ed Degree acquired in the concerned Faculty as specified in the Acts and Statutes of any of the Universities in Kerala.
3. In the absence of persons with B.Ed Degree as specified in items (1) and (2) above, persons with B.Ed Degree in any subject acquired after a regular course of study from any of the Universities in Kerala or a qualification recognised as equivalent thereto by any of the Universities in Kerala.
- (iii) Must have passed the State Eligibility Test for the post of Higher Secondary School Teacher conducted by Government of Kerala or by the agency authorised by the State Government

Note: 1. Persons who have acquired M.Ed in the subject concerned recognised by any University in Kerala are exempted from B.Ed qualification.



28. Sociology By transfer  
29. Social work and by  
30. Anthropology direct  
recruitment  
31. Home Science  
32. Geology  
33. Statistics

34. Music  
35. Gandhian Studies  
36. Journalism

(i) Master's Degree in the concerned subject with not less than 50% marks from any of the Universities in Kerala or a qualification recognised as equivalent thereto in the respective subject by a University in Kerala;



- (ii) 1. B.Ed in the concerned subject acquired after a regular course of study from any of the Universities in Kerala or a qualification recognised as equivalent thereto by a University in Kerala.  
2. In the absence of persons with B.Ed Degree in the concerned subject, B.Ed Degree acquired in the concerned Faculty as specified in the Acts and Statutes of any of the Universities in Kerala.  
3. In the absence of persons with B.Ed Degree as specified in items (1) and (2) above, persons with B.Ed Degree in any subject acquired after a regular course of study from any of the Universities in Kerala or a qualification recognised as equivalent thereto by any of the Universities in Kerala.  
(iii) Must have passed the State Eligibility Test for the post of Higher Secondary School Teacher conducted by Government of Kerala or by the agency authorised by the State Government.

Note:-1. In the absence of B.Ed. Degree holders, candidates having Master's Degree without less than 50% marks and who have passed State Eligibility Test will be considered. Preference will be given to Ph.D Degree or M.Phil or qualified at Junior Research Fellowship/National Eligibility Test. The teachers appointed under this provision will have to acquire B.Ed. Degree at their own expense within 5 years from the date of entry in service.

2. Persons who have acquired M.Ed in the subject concerned recognised by any University in Kerala are exempted from B.Ed qualification.

37. Computer By transfer  
science and by direct  
recruitment

(i) Master's Degree in Engineering or Technology in the concerned subject/M.Tech degree in Computer Science,

38. Computer Application

Computer Engineering/Information Technology /Software Engineering with not less than 50% marks from a recognised University.

OR

Master's degree in Computer Application/Master's degree in Computer Science or Information Technology with not less than 50% marks from a recognised University.

- (2) In the absence of qualified candidates in item (1) above, B.Tech/Bachelor of Engineering Degree with not less than 50% marks in any branch of study with computer Science / Computer Engineering/Information Technology from a recognised University.

OR

B.Tech/Bachelor of Engineering Degree with not less than 50% marks in any branch of study with Post Graduate Diploma in Computer Application from a recognised University or Lal Bahadur Sastri Centre for Science and Technology/Institutes of Human Resources Development or Department of Electronics 'A' level accredited.

OR

Master's degree with not less than 50% marks in Mathematics/Physics with Post Graduate Diploma in Computer Application from a recognised University /Institute of Human Resources Development Lal Bahadur Sastri Centre for Science and Technology or Department of Electronics 'A' level accredited.

OR

M.Tech degree with not less than 50% marks in Electronics and Telecommunication/ Electronics Engineering from a recognised University.

OR

B.Sc. Degree in Computer Science with not less than 50% marks and Post Graduate Diploma in Computer Application from a recognised University or Lal Bahadur Sastri Centre for Science and Technology.



Centre for Science and Technology/ Institute of Human Resources Development or  
Department of Electronics 'A' level accredited.

OR

M.Sc. Statistics with not less than 50% marks with post Graduate Diploma in Computer  
Application from a recognised University.

39. Electronics (1) By transfer  
and by direct  
recruitment

(1) Master's degree in Electronics  
M.Tech in Electronics with not  
less than 50% marks from a recognised University.

OR

B.Sc. (Engineering) or B.Tech or B.E Degree in Electronics/ Electronics and  
Communication /Electronics and Instrumentation/Electrical & Electronics with not less  
than 50% marks from a recognised University.

(2) In the absence of qualified hands under item (1) above B.Sc. degree in Electronics or  
B.Sc. Computer Science with not less than 50% marks and pass in MCA from a  
recognised University.

6. **Probation:-** Every person appointed to any of a category shall from the date on which he joins duty be on probation.
  - (i) if appointed by direct recruitment or by transfer, for a total period of two years on duty within a continuous period of three years, and
  - (ii) if appointed by promotion, for a total period of one year on duty within a continuous period of two years.
7. **Age limit:-** For direct recruitment to any of the posts in category 2 the applicants must have completed 20 years age and must not have completed 39 years of age on the first day of January of the year in which the applications for appointment are invited with usual relaxation envisaged in the rules to Scheduled Caste/Scheduled Tribe and Other Backward Classes candidates.
8. **Test:-** Every person appointed to the category (1) Principal, shall during the period of probation pass the Account Test for Executive Officers (Kerala) or Account Test (Lower), if he has not already passed the test.
9. **Reservation:-** The rules regarding reservation of appointment contained in Rules 14 to 17 of Part II of the Kerala State and, Subordinate Service Rules 1958, shall apply to appointment by direct recruitment.
10. **Exemptions:-** (1) Those persons who have passed the State Level Eligibility Test for the post of College Lecturers conducted by Government of Kerala are exempted from the State Eligibility Test for Higher Secondary School Teacher.
  - (2) Those persons who have passed National Eligibility Test/Junior Research Fellowship shall be exempted from passing the State Eligibility Test.
  - (3) Persons with Ph.D/M.Phil/ M.Ed Degree shall be exempted from passing the State Eligibility Test provided the M.Phil in the concerned subject should be one awarded by any of the Universities in Kerala or recognised as equivalent thereto by any of the Universities in Kerala.

By Order of the Governor,

K. JAYAKUMAR,  
Secretary to Government.

**GOVERNMENT OF KERALA**  
**GENERAL EDUCATION (SPECIAL CELL) DEPARTMENT**

**NOTIFICATION**

G. O.(P)No. 92/2009/Gl.Edn.

Dated, Thiruvananthapuram,  
27<sup>th</sup> March 2009

S.R.O. No. 286/2009 – In exercise of the powers conferred by sub-section (1) of section 2 of the Kerala Public Services Act, 1968 (19 of 1968) the Government of Kerala hereby make the following rules to amend the Kerala Higher Secondary Education State Service Rules, 2001, issued under G.O.(P) No. 144/2001/Gl.Edn dated the 16<sup>th</sup> April, 2001, published as S. R.O. No. 410/2001 in the Kerala Gazette Extraordinary No. 612 dated the 19<sup>th</sup> April, 2001, namely:-

**RULES**

1. *Short title and commencement* :- (1) These rules may be called the Kerala Higher Secondary Education State Service (Amendment) Rules, 2009.
- (2) They shall come into force with effect from 6-1-2006.
2. *Amendment of the Rules*:- In the Kerala Higher Secondary Education State Service Rules, 2001 in the table to rule 5, in Serial No. 1 and against in the category 'Principal' in column (2) (i) against the entry 'By Promotion in Column (3) for item (iii) in column (4) and the Note there under the following item and Note shall respectively be substituted, namely:-
- (iii) Minimum approved teaching experience of 12 years in the Kerala Higher Secondary Education State Service/Kerala Higher Secondary Education Subordinate Service.

Note:-1. In the absence of persons having qualification as specified above, teaching experience in Government Schools at High School/Upper Primary/Lower Primary Schools in the General Education Service shall be considered.

2. Such experience shall be reckoned only for qualifying service and shall not be reckoned for seniority.
3. Such persons must possess a minimum service of Six years as Higher Secondary School Teacher (Senior/Junior)."
- (ii) against the entry "By transfer" in column (3) for item (iii), in column (4), the following item shall be substituted, namely:-
- (iii) Minimum approved teaching experience of 12 years in Government Schools".

(By Order of the Governor)  
**RAJU NARAYANA SWAMY,**  
Secretary to Government



# GOVERNMENT OF KERALA

General Education (Special Cell) Department

## NOTIFICATION

G.O.(P)No. 36/2005/G1.Edn.

Dated, Thiruvananthapuram, 4<sup>th</sup> February 2005.

**S.R.O No. 114/2005** – In exercise of the powers conferred by sub-section (1) of the Kerala Public Services Act, 1968 (19 of 1968), the Government of Kerala hereby make the following rules to amend the Kerala Higher Secondary Education Subordinate Service Rules, 2001 issued under G.O. (P) No. 144/2001/G1.Edn. dated the 16<sup>th</sup> April, 2001, and published as S.R.O.No. 411/2001 in the Kerala Gazette Extraordinary No. 613 dated the 19<sup>th</sup> April, 2001, namely:-

## RULES

1. *Short title and commencement* —(1) These rules may be called the Kerala Higher Secondary Education Subordinate Service (Amendment) Rules, 2005.
- (2) These rules except that of Rule 2 (5) under shall be deemed to have come into force with effect from 19th April, 2001 and the Rule 2 (5) shall come into force at once.
2. *Amendment of the Rules* - In the Kerala Higher Secondary Education Subordinate Service Rules, 2001-
  - (1) in the Table under rule 3, in the note below the entries in column (3) against category "1 Higher Secondary School Teacher (Junior)", the following shall be added at the end, namely:-

"The direct recruitment shall be made on State-wise basis. In the absence of qualified candidates under item (1) above, such vacancies shall also be filled up by direct recruitment".
  - (2) in the Table under rule 5 -
    - (a) in Note 1 below the entries in column (4) against items (1) to (9) of category "1 Higher Secondary Education (Junior)", after the words "candidates having Master's degree" the words "with not less than 50% marks" and after the words "Preference will be given to", the words "those who have acquired" shall be inserted;
    - (b) in the note 1 below the entries in column (4) against items (10) to (14) of the said category, after the words "Preference will be given to", the words "those who have acquired" shall be inserted;
    - (c) In sub-item 3 of item (ii) of the entries in column (4) against items (15) to (20) of the said category, before the words "M.Sc. B.Ed.", the word "OR" shall be inserted;
    - (d) the note below the entries in column (4) against items (21) to (27) of the said category shall be numbered as note 1 thereof and after note 1 so numbered, the following notes shall be inserted, namely:-
  2. In the case of Philosophy, Psychology or Commerce, in the absence of B.Ed. Degree holders, candidates having Master's Degree with not less than 50% marks and who have passed the State Eligibility Test will be considered. Preference will be given to those who have acquired Ph.D. or M.Phil. Degree or qualified at the Junior Research Fellowship/National Eligibility Test. The Teachers appointed under this provision shall acquire B.Ed. Degree at their own expense within five years from the date of entry in service.
  - (e) in item (ii) of the entries in column (4) against items (37) and (38) of the said category, the words "any branch of study with" shall be omitted;
  - (f) in items (i) of the entries in column (4) against item (39) of the said category, after the words "M.Tech. in Electronics", the words "or Electronics and Communications" shall be inserted;
  - (3) in sub item (ii) under rule 6 the words "or by transfer for a total period of two year" may be inserted after "if appointed on promotion" instead of the words "for a total period of one year".
  - (4) rule 7 shall be numbered as sub-rule (1) thereof and after sub-rule (1) as so numbered, the following sub-rule shall be inserted, namely:-
  - (2) Relaxation in upper age limit up to 42 years as on the first day of January of the year in which the applications for appointment are invited, shall be allowed to the qualified ministerial staff under Higher Secondary Education Department for direct recruitment to the category of Higher Secondary School Teacher (Junior)."
  - (5) in rule 9, after sub-rule (3), the following sub-rule shall be inserted, namely:-
  - (4) The teachers who have completed ten years of approved teaching service at the High School level in the General Education Subordinate Service shall be exempted from passing the State Eligibility Test."

By order of the Governor,

**SAJEN PETER,**  
Secretary to Government.



## **SPECIAL RULES AND AMENDMENTS**

Government had framed Special Rules for the appointment of Higher Secondary School Teachers and non-teaching staff in Government Sector on 16-04-2001 and in Aided Sector on 09-11-2001. Special Rules for Government sector comprises of two different services, viz, Kerala Higher Secondary Education State Service and Kerala Higher Secondary Education Subordinate Service. Special Rules for Aided Sector is formulated as Chapter XXXII of Kerala Education Rules 1959 by name Kerala Education (Amendment) Rules, 2001. Details of these Rules and amendment are as shown below.

Sl. No.	Govt.Order/ Circular No.	Date	Page No.	Sl. No.	Govt.Order/ Circular No.	Date	Page No.
I	<b>Kerala Higher Secondary Education State Service.</b>			(ii)	G.O.(P) No. 36/2005/G1.Edn.	Dtd. 04.02.2005	778
(i)	G.O.(P) No. 144/2001/G1.Edn.	Dtd. 16.04.2001	764	III.	<b>Kerala Education (Amendment) Rules</b>		
(ii)	G.O.(P) No. 37/2005/G1.Edn.	Dtd. 04.02.2005	770	(i)	G.O.(P) No. 331/2001/G1.Edn.	Dtd. 09.11.2001	779
(ii)	G.O.(P) No. 92/2009/G1.Edn.	Dtd. 27.03.2009	771	(ii)	G.O.(P) No. 38/2005/G1.Edn.	Dtd. 04.02.2005	786
II.	<b>Kerala Higher Secondary Education Subordinate Service.</b>			(iii)	G.O.(MS)No. 196/05/G1.Edn.	Dtd. 25.06.2005	788
(i)	G.O.(P) No. 144/2001/G1.Edn.	Dtd. 16.04.2001	772	(iv)	G.O.(P) No. 240/2005/G1.Edn.	Dtd. 23.07.2005	787
				(v)	G.O.(P) No. 93/2009/G1.Edn.	Dtd. 27.03.2009	787

[KERALA GAZETTE - EXTRA ORDINARY NO. 612 OF VOL: 46 DT. 19.04.2001]

## **GOVERNMENT OF KERALA**

### **GENERAL EDUCATION (SPECIAL CELL) DEPARTMENT**

### **NOTIFICATION**

G.O.(P) No.144/2001/G1.Edn.

Dated, Thiruvananthapuram, 16-04-2001

S.R.O. No. 410/2001- In Exercise of the powers conferred by sub-section (1) of section 2 of the Kerala Public Services Act, 1968 (19 of 1968), and in supersession of all the rules and orders on the subject the Government of Kerala hereby make the following Special Rules for the Kerala Higher Secondary Education State Service, namely:-

### **RULES**

**Short title and Commencement** - (1) These rules may be called the Kerala Higher Secondary Education State Service Rules, 2001. (2) They shall come into force at once.

**Constitution** - The service shall consist of the following categories, namely -

Category 1 - Principal, Higher Secondary School

Category 2 - Higher Secondary School Teacher in

- |                               |      |                       |
|-------------------------------|------|-----------------------|
| ) English                     | (2)  | Communicative English |
| ) Malayalam                   | (4)  | Hindi                 |
| ) Arabic                      | (6)  | Urdu                  |
| ) Tamil                       | (8)  | Kannada               |
| ) Sanskrit                    | (10) | German                |
| ) Syriac                      | (12) | French                |
| ) Latin                       | (14) | Russian               |
| ) Mathematics                 | (16) | Physics               |
| ) Chemistry                   | (18) | Botany                |
| ) Zoology                     | (20) | Geography             |
| ) Political Science           | (22) | History               |
| ) Islamic History and Culture | (24) | Economics             |

- (25) Philosophy
- (27) Commerce
- (29) Social work
- (31) Home Science
- (33) Statistics
- (35) Gandhian Studies
- (37) Computer Science
- (39) Electronics

- (26) Psychology
- (28) Sociology
- (30) Anthropology
- (32) Geology
- (34) Music
- (36) Journalism
- (38) Computer Application

**Explanation:-** Higher Secondary School Teacher means full time post of Higher Secondary School Teacher.

**3. Appointment** - Appointment to the categories shall be made as follows:

Sl.No.	Category	Method of Appointment
1	2	3
1	Principal	1. By Promotion from Category 2; and 2. By transfer from qualified Head masters of High Schools in the Kerala General Education Services.

**Note:-** The posts shall be filled up by the methods specified in item (1) and (2) above in the ratio 2:1. If qualified candidates are not available for appointment to a vacancy by any one of the methods specified above, such vacancies shall be filled up by the other method.

- 2 Higher Secondary School Teacher**
- (I) By transfer from Higher Secondary School Teacher (Junior) in the subject concerned.
  - (II) In the absence of qualified hands under clause (I) above, the vacancies shall be apportioned in the ratio of 1:3 between appointment by transfer and direct recruitment as detailed below:-
    - (1) a. By transfer from High School Assistants included in the General Education subordinate Service who possess the requisite qualification in the subject concerned.
    - b. In the absence of qualified persons under item (a) above, by transfer from qualified Upper Primary School Assistants/Lower Primary School Assistants included in the General Education Subordinate Service who possess the requisite qualification in the subject concerned.
  - (2) By direct recruitment.

**Notes:**

- 1. When qualified persons are not available to fill up the vacancies set apart for appointment by transfer under item II(1), such vacancies shall also be allotted for direct recruitment.
- 2. Appointments under item (I) above shall be made from select lists of qualified persons prepared on the basis of merit and ability.
- 3. Direct recruitment under item II (2) shall be made on statewide basis by the Kerala Public Service Commission.
- 4. **Appointing Authority** - The appointing authority in respect of the Category (1) shall be the Government and in respect of the category (2) shall be the Director of Higher Secondary Education.
- 5. **Qualifications** - No person shall be eligible for appointment to the category mentioned in column (2) in the table below under methods specified in column (3) unless he possesses the qualification prescribed in the corresponding entry in column (4) thereof.

**TABLE**

Sl. No.	Category	Method of Appointment	Qualifications
1	2	3	4
1.	Principal	By promotion	(i) Master's Degree with not less than 50% marks from any of the Universities in Kerala or a qualification recognised as equivalent thereto by any University in Kerala. (ii) B.Ed. Degree from any of the Universities in Kerala or a qualification recognised as equivalent thereto by any University in Kerala. (ii) Minimum approved teaching experience of 12 years.



Note: - Preference shall be given based on the teaching experience at Higher Secondary level.

2. By transfer
- (i) Master's Degree with not less than 50% marks from any of the Universities in Kerala or a qualification recognised as equivalent thereto by any University in Kerala.
  - (ii) B.Ed Degree from any of the Universities in Kerala or a qualification recognised as equivalent thereto by a University in Kerala.
  - (iii) Minimum approved teaching experience of 12 years at Higher Secondary/High School level;

2. Higher Secondary Teacher recruitment in:-
- (1) English
  - (2) Communicative English
  - (3) Malayalam
  - (4) Hindi
  - (5) Arabic
  - (6) Urdu
  - (7) Tamil
  - (8) Kannada
  - (9) Sanskrit
- (i) Master's Degree in the concerned subject with not less than 50% marks from any of the Universities in Kerala or a qualification recognised as equivalent thereto in the respective subject by any University in Kerala.
  - (ii) 1. B.Ed, in the concerned subject acquired after a regular course of study from any of the Universities in Kerala or a qualification recognised, as equivalent thereto by a University in Kerala.
  2. In the absence of persons with B.Ed. degree in the concerned subject, B.Ed. degree acquired in the concerned Faculty as specified in the Acts and Statutes of any of the Universities in Kerala.
  3. In the absence of persons with B.Ed Degree as specified in items (1) and (2) above, persons with B.Ed Degree in any subject acquired after a regular course of study from any of the Universities in Kerala or a qualification recognised as equivalent thereto by any of the University in Kerala.
  - (iii) Must have passed the State Eligibility Test for the post of Higher Secondary School Teacher conducted by Government of Kerala or by the agency authorised by the State Government.

Note: 1. In the absence of B.Ed. Degree holders, candidates having Master's Degree and who have passed State Eligibility Test will be considered. Preference will be given to Ph.D Degree or M.Phil or qualified at Junior Research Fellowship/ National Eligibility Test. The teachers appointed under this provision will have to acquire B.Ed. Degree at their own expense within 5 years from the date of entry in service.

2. For selection of Category 2(2) Communicative English, preference will be given to those who have acquired Post Graduate Diploma (not below 'B' Grade) in Teaching of English from Central Institute of English and Foreign Languages or M.Phil in English Language Teaching from a recognised University. Higher Secondary School Teacher in English and Communicative English must be capable of handling both the Subjects.

3. Those who have passed Language Teachers Training Course are exempted from acquiring B.Ed qualification.

4. Persons who have acquired M.Ed. in the subject concerned recognised by any University in Kerala are exempted from B.Ed qualification.

10. German By transfer
  11. Syriac and by
  12. French direct
  13. Latin recruitment
  14. Russian
- (i) Master's Degree in the concerned subject with not less than 50% marks from any of the Universities in Kerala or a qualification recognised as equivalent thereto in the respective subject by any University in Kerala.
  - (ii) 1. B.Ed. in the concerned subject acquired after a regular course of study from any of the Universities in Kerala or a qualification recognised as equivalent thereto by any University in Kerala.
  2. In the absence of persons with B.Ed Degree in the concerned subject, B.Ed Degree acquired in the concerned Faculty as specified in the Acts and Statutes of any of the Universities in Kerala.
  3. In the absence of persons with B.Ed Degree as specified in items (1) and (2) above, persons with B Ed Degree in any subject acquired after a regular course of study from any of the Universities in Kerala or a qualification recognised as equivalent thereto by any of the Universities in Kerala.

- (iii) Must have passed the State Eligibility Test, for the post of Higher Secondary School Teacher conducted by Government of Kerala or by the agency authorised by the State Government.

Note:-1. In the absence of B.Ed degree holders, candidates having Master's Degree and who have passed State Eligibility Test will be considered. Preference will be given to Ph.D Degree or M.Phil Degree or qualified at Junior Research Fellowship/ National Eligibility Test. The teachers appointed under this provision will have to acquire B.Ed Degree at their own expense within 5 years from the date of entry in Service.

2. Persons who have acquired M.Ed in the subject concerned recognised by any University in Kerala are exempted from B.Ed qualification.

15. Mathematics By transfer  
16. Physics and by  
17. Chemistry direct  
18. Botany recruitment  
19. Zoology  
20. Geography

- (i) Master's Degree in the concerned subject with not less than 50% marks from any of the Universities in Kerala or a qualification recognised as equivalent thereto in the respective subject by a University in Kerala
- (ii) 1. B.Ed in the concerned subject acquired after a regular course of study from any of the Universities in Kerala or a qualification recognised as equivalent thereto by a University in Kerala.
2. In the absence of persons with B.Ed Degree in the concerned subject, B.Ed Degree acquired in the concerned Faculty as specified in the Acts and Statutes of any of the Universities in Kerala.
3. In the absence of persons with B.Ed Degree as specified in items (1) and (2) above, persons with B.Ed Degree in any subject acquired after a regular course of study from any of the Universities in Kerala or a qualification recognised as equivalent thereto by any of the Universities in Kerala.

OR

M.Sc Ed in the concerned subject with not less than 50% marks from any of the Regional Institute of Education sponsored by National Council for Education Research and Training (NCERT).

- (iii) Must have passed the State Eligibility Test for the post of Higher Secondary School Teacher conducted by Government of Kerala or by the agency authorised by the State Government.

Note:-1. Persons who have acquired M.Ed. in the subject concerned recognised by any University in Kerala are exempted from B.Ed. qualification.

21. Political By transfer  
22. Science and by  
23. History direct  
24. Islamic recruitment  
25. History and  
26. Culture  
27. Economics  
28. Philosophy  
29. Psychology  
30. Commerce

- (i) Master's Degree in the concerned subject with not less than 50% marks from any of the Universities in Kerala or a qualification recognised as equivalent thereto in the respective subject by a University in Kerala.
- (ii) 1. B.Ed in the concerned subject acquired after a regular course of study from any of the Universities in Kerala or a qualification recognised as equivalent thereto by a University in Kerala.
2. In the absence of persons with B.Ed Degree in the concerned subject, B.Ed Degree acquired in the concerned Faculty as specified in the Acts and Statutes of any of the Universities in Kerala.
3. In the absence of persons with B.Ed Degree as specified in items (1) and (2) above, persons with B.Ed Degree in any subject acquired after a regular course of study from any of the Universities in Kerala or a qualification recognised as equivalent thereto by any of the Universities in Kerala.
- (iii) Must have passed the State Eligibility Test for the post of Higher Secondary School Teacher conducted by Government of Kerala or by the agency authorised by the State Government

Note: 1. Persons who have acquired M.Ed in the subject concerned recognised by any University in Kerala are exempted from B.Ed qualification.



28. Sociology By transfer  
29. Social work and by  
30. Anthropology direct  
recruitment  
31. Home Science  
32. Geology  
33. Statistics

34. Music  
35. Gandhian Studies  
36. Journalism

(i) Master's Degree in the concerned subject with not less than 50% marks from any of the Universities in Kerala or a qualification recognised as equivalent thereto in the respective subject by a University in Kerala;



(ii) 1. B.Ed in the concerned subject acquired after a regular course of study from any of the Universities in Kerala or a qualification recognised as equivalent thereto by a University in Kerala.

2. In the absence of persons with B.Ed Degree in the concerned subject, B.Ed Degree acquired in the concerned Faculty as specified in the Acts and Statutes of any of the Universities in Kerala.

3. In the absence of persons with B.Ed Degree as specified in items (1) and (2) above, persons with B.Ed Degree in any subject acquired after a regular course of study from any of the Universities in Kerala or a qualification recognised as equivalent thereto by any of the Universities in Kerala.

(iii) Must have passed the State Eligibility Test for the post of Higher Secondary School Teacher conducted by Government of Kerala or by the agency authorised by the State Government.

Note:-1. In the absence of B.Ed. Degree holders, candidates having Master's Degree without less than 50% marks and who have passed State Eligibility Test will be considered. Preference will be given to Ph.D Degree or M.Phil or qualified at Junior Research Fellowship/National Eligibility Test. The teachers appointed under this provision will have to acquire B.Ed. Degree at their own expense within 5 years from the date of entry in service.

2. Persons who have acquired M.Ed in the subject concerned recognised by any University in Kerala are exempted from B.Ed qualification.

37. Computer By transfer  
science and by direct  
recruitment

(i) Master's Degree in Engineering or Technology in the concerned subject/M.Tech degree in Computer Science,

38. Computer Application

Computer Engineering/Information Technology /Software Engineering with not less than 50% marks from a recognised University.

OR

Master's degree in Computer Application/Master's degree in Computer Science or Information Technology with not less than 50% marks from a recognised University.

(2) In the absence of qualified candidates in item (1) above, B.Tech/Bachelor of Engineering Degree with not less than 50% marks in any branch of study with computer Science / Computer Engineering/Information Technology from a recognised University.

OR

B.Tech/Bachelor of Engineering Degree with not less than 50% marks in any branch of study with Post Graduate Diploma in Computer Application from a recognised University or Lal Bahadur Sastri Centre for Science and Technology/Institutes of Human Resources Development or Department of Electronics 'A' level accredited.

OR

Master's degree with not less than 50% marks in Mathematics/Physics with Post Graduate Diploma in Computer Application from a recognised University /Institute of Human Resources Development Lal Bahadur Sastri Centre for Science and Technology or Department of Electronics 'A' level accredited.

OR

M.Tech degree with not less than 50% marks in Electronics and Telecommunication/ Electronics Engineering from a recognised University.

OR

B.Sc. Degree in Computer Science with not less than 50% marks and Post Graduate Diploma in Computer Application from a recognised University or Lal Bahadur Sastri Centre for Science and Technology.



Centre for Science and Technology/ Institute of Human Resources Development or  
Department of Electronics 'A' level accredited.

OR

M.Sc. Statistics with not less than 50% marks with post Graduate Diploma in Computer  
Application from a recognised University.

39. Electronics (1) By transfer  
and by direct  
recruitment

(1) Master's degree in Electronics  
M.Tech in Electronics with not  
less than 50% marks from a recognised University.

OR

B.Sc. (Engineering) or B.Tech or B.E Degree in Electronics/ Electronics and  
Communication /Electronics and Instrumentation/Electrical & Electronics with not less  
than 50% marks from a recognised University.

(2) In the absence of qualified hands under item (1) above B.Sc. degree in Electronics or  
B.Sc. Computer Science with not less than 50% marks and pass in MCA from a  
recognised University.

6. **Probation:-** Every person appointed to any of a category shall from the date on which he joins duty be on probation.
  - (i) if appointed by direct recruitment or by transfer, for a total period of two years on duty within a continuous period of three years, and
  - (ii) if appointed by promotion, for a total period of one year on duty within a continuous period of two years.
7. **Age limit:-** For direct recruitment to any of the posts in category 2 the applicants must have completed 20 years age and must not have completed 39 years of age on the first day of January of the year in which the applications for appointment are invited with usual relaxation envisaged in the rules to Scheduled Caste/Scheduled Tribe and Other Backward Classes candidates.
8. **Test:-** Every person appointed to the category (1) Principal, shall during the period of probation pass the Account Test for Executive Officers (Kerala) or Account Test (Lower), if he has not already passed the test.
9. **Reservation:-** The rules regarding reservation of appointment contained in Rules 14 to 17 of Part II of the Kerala State and, Subordinate Service Rules 1958, shall apply to appointment by direct recruitment.
10. **Exemptions:-** (1) Those persons who have passed the State Level Eligibility Test for the post of College Lecturers conducted by Government of Kerala are exempted from the State Eligibility Test for Higher Secondary School Teacher.
  - (2) Those persons who have passed National Eligibility Test/Junior Research Fellowship shall be exempted from passing the State Eligibility Test.
  - (3) Persons with Ph.D/M.Phil/ M.Ed Degree shall be exempted from passing the State Eligibility Test provided the M.Phil in the concerned subject should be one awarded by any of the Universities in Kerala or recognised as equivalent thereto by any of the Universities in Kerala.

By Order of the Governor,

K. JAYAKUMAR,  
Secretary to Government.

**GOVERNMENT OF KERALA**  
**GENERAL EDUCATION (SPECIAL CELL) DEPARTMENT**

**NOTIFICATION**

G. O.(P)No. 92/2009/Gl.Edn.

Dated, Thiruvananthapuram,  
27<sup>th</sup> March 2009

S.R.O. No. 286/2009 – In exercise of the powers conferred by sub-section (1) of section 2 of the Kerala Public Services Act, 1968 (19 of 1968) the Government of Kerala hereby make the following rules to amend the Kerala Higher Secondary Education State Service Rules, 2001, issued under G.O.(P) No. 144/2001/Gl.Edn dated the 16<sup>th</sup> April, 2001, published as S. R.O. No. 410/2001 in the Kerala Gazette Extraordinary No. 612 dated the 19<sup>th</sup> April, 2001, namely:-

**RULES**

1. *Short title and commencement* :- (1) These rules may be called the Kerala Higher Secondary Education State Service (Amendment) Rules, 2009.
- (2) They shall come into force with effect from 6-1-2006.
2. *Amendment of the Rules*:- In the Kerala Higher Secondary Education State Service Rules, 2001 in the table to rule 5, in Serial No. 1 and against in the category 'Principal' in column (2) (i) against the entry 'By Promotion in Column (3) for item (iii) in column (4) and the Note there under the following item and Note shall respectively be substituted, namely:-
- (iii) Minimum approved teaching experience of 12 years in the Kerala Higher Secondary Education State Service/Kerala Higher Secondary Education Subordinate Service.

Note:-1. In the absence of persons having qualification as specified above, teaching experience in Government Schools at High School/Upper Primary/Lower Primary Schools in the General Education Service shall be considered.

2. Such experience shall be reckoned only for qualifying service and shall not be reckoned for seniority.
3. Such persons must possess a minimum service of Six years as Higher Secondary School Teacher (Senior/Junior)."
- (ii) against the entry "By transfer" in column (3) for item (iii), in column (4), the following item shall be substituted, namely:-
- (iii) Minimum approved teaching experience of 12 years in Government Schools".

(By Order of the Governor)  
**RAJU NARAYANA SWAMY,**  
Secretary to Government



# GOVERNMENT OF KERALA

General Education (Special Cell) Department

## NOTIFICATION

G.O.(P)No. 36/2005/G1.Edn.

Dated, Thiruvananthapuram, 4<sup>th</sup> February 2005.

**S.R.O No. 114/2005** – In exercise of the powers conferred by sub-section (1) of the Kerala Public Services Act, 1968 (19 of 1968), the Government of Kerala hereby make the following rules to amend the Kerala Higher Secondary Education Subordinate Service Rules, 2001 issued under G.O. (P) No. 144/2001/G1.Edn. dated the 16<sup>th</sup> April, 2001, and published as S.R.O.No. 411/2001 in the Kerala Gazette Extraordinary No. 613 dated the 19<sup>th</sup> April, 2001, namely:-

## RULES

1. *Short title and commencement* —(1) These rules may be called the Kerala Higher Secondary Education Subordinate Service (Amendment) Rules, 2005.
- (2) These rules except that of Rule 2 (5) under shall be deemed to have come into force with effect from 19th April, 2001 and the Rule 2 (5) shall come into force at once.
2. *Amendment of the Rules* - In the Kerala Higher Secondary Education Subordinate Service Rules, 2001-
  - (1) in the Table under rule 3, in the note below the entries in column (3) against category "1 Higher Secondary School Teacher (Junior)", the following shall be added at the end, namely:-

"The direct recruitment shall be made on State-wise basis. In the absence of qualified candidates under item (1) above, such vacancies shall also be filled up by direct recruitment".
  - (2) in the Table under rule 5 -
    - (a) in Note 1 below the entries in column (4) against items (1) to (9) of category "1 Higher Secondary Education (Junior)", after the words "candidates having Master's degree" the words "with not less than 50% marks" and after the words "Preference will be given to", the words "those who have acquired" shall be inserted;
    - (b) in the note 1 below the entries in column (4) against items (10) to (14) of the said category, after the words "Preference will be given to", the words "those who have acquired" shall be inserted;
    - (c) In sub-item 3 of item (ii) of the entries in column (4) against items (15) to (20) of the said category, before the words "M.Sc. B.Ed.", the word "OR" shall be inserted;
    - (d) the note below the entries in column (4) against items (21) to (27) of the said category shall be numbered as note 1 thereof and after note 1 so numbered, the following notes shall be inserted, namely:-
  2. In the case of Philosophy, Psychology or Commerce, in the absence of B.Ed. Degree holders, candidates having Master's Degree with not less than 50% marks and who have passed the State Eligibility Test will be considered. Preference will be given to those who have acquired Ph.D. or M.Phil. Degree or qualified at the Junior Research Fellowship/National Eligibility Test. The Teachers appointed under this provision shall acquire B.Ed. Degree at their own expense within five years from the date of entry in service.
  - (e) in item (ii) of the entries in column (4) against items (37) and (38) of the said category, the words "any branch of study with" shall be omitted;
  - (f) in items (i) of the entries in column (4) against item (39) of the said category, after the words "M.Tech. in Electronics", the words "or Electronics and Communications" shall be inserted;
  - (3) in sub item (ii) under rule 6 the words "or by transfer for a total period of two year" may be inserted after "if appointed on promotion" instead of the words "for a total period of one year".
  - (4) rule 7 shall be numbered as sub-rule (1) thereof and after sub-rule (1) as so numbered, the following sub-rule shall be inserted, namely:-
  - (2) Relaxation in upper age limit up to 42 years as on the first day of January of the year in which the applications for appointment are invited, shall be allowed to the qualified ministerial staff under Higher Secondary Education Department for direct recruitment to the category of Higher Secondary School Teacher (Junior)."
  - (5) in rule 9, after sub-rule (3), the following sub-rule shall be inserted, namely:-
  - (4) The teachers who have completed ten years of approved teaching service at the High School level in the General Education Subordinate Service shall be exempted from passing the State Eligibility Test."

By order of the Governor,

**SAJEN PETER,**  
Secretary to Government.